

PARTNERSHIP MEETING NOTES



UNITED4HOPE
A MINISTRY OF OPERATION ANDREW GROUP

Date

**Meeting title
or purpose**

**Key leaders and
participants**

**Partners not
present and
follow-up plan
for them**

**Needs expressed
that partner may
be able to fill**

**Follow-up plan for
needs expressed**

Data shared

Creative activities or approaches to share or implement with U4H

Who do I want to connect with later?

Name	Email/Phone	Role
1		
2		
3		
4		

Q&A

Question	Answer
1	
2	
3	

General notes

Next steps and action items